



State of New Jersey
DEPARTMENT OF CHILDREN AND FAMILIES
P. O. Box 717
TRENTON, NEW JERSEY 08625-0717

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

ALLISON BLAKE, PH.D., L.S.W.
Commissioner

December 12, 2012

Open to employees of the Department of Children and Families who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions

DEPARTMENT-WIDE

JOB OPPORTUNITY #220-12

POSITION: COUNTY SERVICES SPECIALIST

SPECIAL NOTE: In order to be considered for this position as a promotional opportunity, candidates must have applied for the County Services Specialist Promotional Examination, Symbol# PS1394K in Unit Scope CF60 that closed July 21, 2012.

LOCATION: Department of Children and Families (DCF)
Union Area Office
Park Madison Building
200 West 2nd Street, 4th floor
Plainfield, NJ 07060

SALARY: (S27) \$65,890.76- \$93,819.11

DEFINITION: Under the direction of the Regional Administrator or other administrative official in the Department of Children and Families, implements and integrates the services of the division within the designated county (or counties) human services system, consisting of multiple public and private social service agencies and programs; attempts to maximize resources by networking and interacting with all social services in the county/community; does related work as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Four (4) years of experience in the development, analysis, or review of social service programs and/or the delivery structure of such programs, two (2) years of which shall have been in program administration.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year for year basis.

NOTE: A Master's degree in Social Work, Guidance and Counseling, Business Administration, or Psychology may be substituted for one (1) year of general experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

RESUME SUBMITTAL: Employees with permanent state service, possessing all the qualifications and requirements listed above should forward a cover letter and current resume to:

**Kieanna Alexander, Personnel Coordinator
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625-0717**

Email: Katrina.Bethke@dcf.state.nj.us

No later than close of business December 26, 2012.

New Jersey Is An Equal Opportunity Employer